# **Unified Meeting 5**

# **Complete Meeting Management**

Unified Meeting® 5, a meeting and collaboration application enhances the way you communicate by making meetings convenient and easy to manage.

It improves your meeting experience with intuitive and powerful productivity enhancements in a hosted service that is integrated with the tools you already use every day.



# **Complete Meeting Management**



Available for download or to run in your browser, Unified Meeting 5 turns your meeting into an integrated experience that adds impact to your message, increases meeting participation and gives control with a click of your mouse.

# Scheduling

Stay organized with Outlook, Mac, Google and Lotus Notes calendar integration and schedule meetings with ease. No need to manually add connection information.

#### Start and Join

Use our state-of-the-art hybrid audio capabilities and connect easily to your meetings with Call Me, dial-in or Voice over IP.

#### Voice over IP

Connect with Voice over IP with tunneled connections when behind a firewall. Facilitate meetings from more locations and devices.

#### **Meeting Contro**

Ensure your meetings are on track by muting participant lines to reduce unwanted background noise; know who is speaking during your meeting with Active Talker and increase security by locking your meeting room.

# **Sharing**

Share files, applications or PowerPoint presentations to add impact to your meeting.

# **Desktop Video**

Add an additional layer of personalization and feel like you're in the same room by sharing your webcam

#### Sub-Conferencing/Break-Out Rooms

Create spaces for private conversations, small work groups or sidebar discussions - no extra set up required!

# Chat

Add a level of communicating between you, participants and their peers with the in-meeting chat feature.

### **Social Media**

Get to know your participants by having them integrate their Facebook or LinkedIn information to their personal presence and avatars.

#### **Branding**

Customize the look and feel of Unified Meeting 5 by using your organization's logo and colors to further drive home your message and maintain your brand strategy. (Additional charges apply, contact you sales representative for more information.)